

**Part 1 Certification Training**  
Ministry of Labour Approved Certification Training  
for Joint Health & Safety Committees

**Agenda**

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**Day 1**

- 9:00 a.m. Introduction & Registration  
Health and Safety and the Law  
Certified Members
- 10:15 a.m. Morning Break
- 10:30 a.m. Internal Responsibility System  
Legislation and Regulations
- 12:00 p.m. Lunch
- 1:00 p.m. Duties, Rights and Powers  
Health & Safety Policy and Program
- 2:25 p.m. Afternoon Break
- 2:40 p.m. External Responsibility System  
The Ministry of Labour
- 4:30 p.m. Class dismissed

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**Day 2**

- 9:00 a.m. Role of the JHSC  
Work Refusal and Stoppage  
Hazard Assessment
- 10:30 a.m. Morning Break
- 10:45 a.m. Hazard Recognition
- 12:00 p.m. Lunch
- 1:00 p.m. Workplace Inspections
- 2:20 p.m. Afternoon Break
- 2:35 p.m. Workplace Inspections cont'd
- 4:30 p.m. Class dismissed

### Day 3

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| 9:00 a.m.  | Assess, Control and Evaluate Hazards               |
| 10:10 a.m. | Morning Break                                      |
| 10:25 a.m. | Accident Investigations                            |
| 12:00 p.m. | Lunch  |
| 1:00 p.m.  | Accident Investigations con't<br>Resource Overview |
| 2:30 p.m.  | Afternoon Break                                    |
| 2:45 p.m.  | Final Evaluation                                   |
| 3:45 p.m.  | Evaluation Marking, Feedback and Final Comments    |
| 4:30 p.m.  | Class dismissed                                    |

\* The Instructor may make small adjustments to the agenda at his discretion to ensure that all participants grasp the information presented